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Purpose

The purpose of the Glenmary Christian Service Program is aligned with the [Decree on Ecumenism, no. 12](#)

The purpose of the Christian Service Program is to provide a structured opportunity for high school students to prepare to become involved in some work of service to our church and community, and to reflect upon this activity in the light of the Gospel. The hope is that in personal presence to those who are less advantaged either by age or experience or through some physical or mental handicap, new dimensions of the young person's gifts, talents and personality may be called forth in a compassionate manner.

Glenmary and Holy Family Cyber High work to fulfill this objective in three ways.

1. Through our sub-house program
2. A Mission project that students can apply to be part of every three years.
3. Through our mandatory graduation requirement.

Mandatory Graduation Requirement

Completing 25 hours of Christian Service hours is a requirement to participate in the Glenmary/Holy Family Cyber High Graduation ceremonies.

Students need to complete the following checklist of activities before their Christian Service Hours will be recorded as complete.

- ✓ Complete a Christian Service Hour Proposal (appendix)
- ✓ Christian Service Time Sheet (appendix)
- ✓ Reflective and Assessment Dimension (guidelines are in the appendix)

Christian Service Hour Proposal

1. Information Meeting
 - a. This is the responsibility of the Religion teacher. During this meeting the teacher discusses the purpose of Christian Service Hours, the process, shares exemplars and discusses the reflective and assessment dimension.
 - b. If students are not enrolled in Religion 25 or 35 they must view the introductory video and fill out the comprehension sheet. This sheet is handed to the Faith Formation Coordinator with their proposal as proof they understand the process.
2. Fill out the proposal
 - a. If this occurs in their grade twelve year this document is collected and monitored by the Religion 35 teacher. Once all requirements are met the Religion teacher will communicate this to the school Guidance Counselor who tracks all Grad requirements.

- b. If students are in the combined Religion 25/35 class this document is to be collected and monitored by the teacher. Once all requirements are met the Religion teacher will communicate this to the school Guidance Counselor who tracks all Grad requirements.
 - c. If this occurs in grade ten or eleven this document is collected and monitored by the Faith Formation Coordinator. If the volume of proposals becomes too large in a school year the Faith Formation Coordinator will access assistance from the Principal and Vice Principal. Once all requirements are met the Coordinator or Administrator will communicate this to the school Guidance Counselor who tracks all Grad requirements.
3. Individual Follow Up
- a. If the proposal is deemed of high quality by the teacher or coordinator this step does not take place.
 - b. Proposals that do not meet our school expectations involve the student meeting individually with the coordinator or teacher to revise and improve their proposal.

Christian Service Time Sheet

1. Students must complete this sheet by the deadlines outlined by the Religion 25 or 35 teachers. General guidelines are that if the course takes place in the first semester this time sheet should be completed by November 15th. Your reflective dimension is due no later than April 30th of your graduating year.

Reflective and Assessment Dimension

1. Students must complete this dimension by the deadlines outlined by the Religion 25 or 35 teacher with the understanding that failure to meet school deadlines will result in them not participating in the Glenmary Graduation ceremony.
2. Assessing this dimension is the responsibility of the Religion teacher. If the hours have been completed before Religion 35 or Religion 25/35 assessing this dimension is the responsibility of the Faith Formation Coordinator. Administration can be accessed if the volume of applicants becomes large.