



Employer Evaluation of Student

Students Name: _____

Work Place: _____

(PLEASE CIRCLE)
 WE35 WE25 WE15
 RAP35 RAP25 RAP15
 GREEN CERTIFICATE

Type of Evaluation (Please Circle)

Report Card Evaluation

Final Evaluation

Please rate the student by circling the number that best describes the students' performance in each category. Total up all the circles ratings for a total out of 75 possible points.

- | | |
|----------------|---|
| 5 Excellent | 2 Needs Improvement |
| 4 Very Good | 1 Unsatisfactory |
| 3 Satisfactory | 0 Not Applicable – score can be out of less |

Punctuality and Attendance						
Punctuality	5	4	3	2	1	0
Attendance	5	4	3	2	1	0
Personal Qualities and Work Habits						
Cooperativeness – ability to work with others.	5	4	3	2	1	0
Adaptability – ability to adapt to new tasks or situations.	5	4	3	2	1	0
Willingness to accept suggestions for improvement.	5	4	3	2	1	0
Practices self-control.	5	4	3	2	1	0
Reliability – completes tasks on time, can be depended upon.	5	4	3	2	1	0
Initiative – eager to learn, seeks additional work.	5	4	3	2	1	0
Demonstrates interest and enthusiasm for job.	5	4	3	2	1	0
General groom and appearance.	5	4	3	2	1	0
Execution of Work Duties						
Ability to learn and complete tasks outlined.	5	4	3	2	1	0
Tools and equipment used in an effective and safe manner.	5	4	3	2	1	0
Neatness of work.	5	4	3	2	1	0
Speed of work completion.	5	4	3	2	1	0
Application to job-works consistently and conscientiously.	5	4	3	2	1	0

Total: _____
75



GLENMARY SCHOOL
Employer Evaluation of Student



Other Information

1. Student's strong point (outstanding traits, talents or abilities not cited elsewhere):

2. Recommendations for improvement:

3. Other comments:

Rated by: _____ Date: _____
Rater's Position: _____
Organization/Business: _____
Telephone Number: _____